

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
NOVEMBER 17, 2009

The City of Decatur Board of Public Works and Safety met on Tuesday, November 17, 2009 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board members Bill Karbach and Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from November 3rd, there were no corrections or amendments offered, so Meyer made a motion to approve the minutes as emailed, Karbach seconded the motion. Motion was unanimous. The Clerk-Treasurer also emailed minutes from November 10<sup>th</sup> Special Board of Works meeting, there were no corrections or amendments, so Karbach made a motion to approve the minutes, Schultz seconded the motion. Motion carried.

Karbach made a motion to make the legal notice for bids to sell equipment for the Wastewater Department a matter of record. Meyer seconded the motion. Motion carried.

The Wastewater Department is selling a 1975 Jet Sprayer-Sewer Cleaner and a 1991 Floater-Field Spreader. The City Attorney opened and read the bids aloud. Only one (1) bid was received for the Jet Sprayer from State Line Auto Parts, Inc. for \$400.00. Three (3) bids were received for the Floater-Field Spreader. Bids were \$2,900.00 from Sam Gerke of Sam's Auto Sales, \$5,120.00 from Greg Brite, and \$8,000.00 from Amy & Dan Girod of Girod Farms. Karbach made a motion to take the bids under advisement for the Wastewater Supt. to review. Meyer seconded the motion. Motion carried.

The Clerk-Treasurer received invoices from Commonwealth Engineers, Inc. for the Wastewater Improvements Project. The invoices are for basic engineering services for the month of September totaling \$5,253.00. The engineering services are 98.3% completed for this project. Karbach made a motion for approval of the invoices, Meyer seconded the motion. Motion carried. The Clerk-Treasurer will submit these invoices to the State Revolving Fund Loan Program for payment.

The Board of Works members discussed setting up another meeting with Dean Foods sometime next month after the Wastewater Supt. monitors the COD & BOD readings.

Council members, Charlie Cook, Bill Crone, Matt Dyer and Barb Engle attended the Board of Works meeting.

The Mayor reported he had a meeting with the firm Wightman-Petrie for the Comprehensive Plan and was very pleased with them. The Comprehensive Plan should be completed by May 2010.

The Mayor was approached by Kevin Biggs requesting approval from the city on a lease/purchase housing project. The City Attorney was directed to review the information received from Biggs, and the Mayor will invite Kevin Biggs to attend the next Board of Works meeting to answer questions.

The Mayor handed out information on compensatory time off taken from the Cities and Towns Manual, along with reports from the Department Heads of the Water Dept., Street & Sanitation Dept, Police

Dept., Fire Dept, Parks & Recreation Dept, and Wastewater Dept. on how using comp. time verses paying overtime to employees, and how this would impact their departments. Board of Works and Council members are to review these reports and respond back to the Mayor. The Fire Dept. has a contractual agreement, which provides for overtime compensation. The Mayor and the City Attorney will review this agreement. Several suggestions were given from the Board of Works and Council members on different ways to help in cutting cost. The Mayor was directed to talk with the Department Heads to see what impact it would be on their departments if they had to do with one less employee. The Mayor informed the Board of Works and Council members he gave each department an amount to cut from the 2010 budget, which totaled approximately \$500,000.00. The Department Heads adjusted their 2010 budgets to reflect the cuts, and the large equipment items will be moved from the individual budgets and paid from the CEDIT fund. The City Attorney commented even with these changes according to H.J. Umbaugh & Associates report, it shows the funds will still be in the red by \$1,000,000.00 by the end of the year, and will continue to be in the red through 2013. The Clerk-Treasurer commented that not only did the property tax caps hurt the City financially, so did the supplemental homestead exemption and the decrease in assessed valuation. Board member Ken Meyer suggested sending a copy of the Umbaugh report to State Senator, Travis Holdman and State Representative, Matt Lehman.

There being no further business, Meyer made a motion for adjournment. Karbach seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.